



TRUMBULL COUNTY  
**Mental Health and Recovery Board**

Board Meeting Minutes  
March 21, 2023 4:30 PM

**Members Present:** Virginia Cluse, Lance Grahn, Louise Kline, Carl Clark, Laura Green\*, John Hugley, Rachel Nader, Larry Pavone, Maria Placanica, David Spies, Kevin Stringer, Deborah Tominey, Julia Wike

**Members Absent:** Carol Henderson, Thomas Harwood, Judith Toles, John Wilson

**Staff Present:** April Caraway, Katie Cretella, Laura Domitrovich\*, Carol Holmes-Chambers, John Myers, Patricia Shepherd, Lauren Thorp

**Guests Present:** Joe Shorokey\*, Alta; Nikunj Patel\*, Cadence Care; Catherine Chudakoff\*, Coleman; Joe Caruso\*, Compass; Vince Brancaccio\*, Help Network; Renee Klaric\*, Valley Counseling

\*Denotes Virtual Attendees

**Preliminary**

1. President Virginia Cluse called the meeting to order at 4:30 PM.
2. Pledge of Allegiance.
3. Secretary Louise Kline called the roll of members and certified that a quorum was present.
4. Lance Grahn made a motion, seconded by Carl Clark, to approve the February 21, 2023 Board meeting minutes. The motion passed unanimously.

**Report from the Executive Director**

1. State Update – ED Caraway served as a speaker/moderator at the Ohio Recovery Housing Conference and provided a presentation on “How to Build Relationships with county Boards.” ED Caraway noted that TCMHRB is a leader in the state by the way we exemplify the importance of supporting recovery housing and emphasized that the longer a person is able to stay in supportive housing the more likely they are to maintain recovery. ED Caraway also reported on the OACBHA contract committee of which she is a member. The committee wants to provide a contract template to all Boards so that provider contracts across the state contain the same language. ED Caraway then commented briefly on the Biennial Budget, stating that we are supporting a minimum of 10% increase in Medicaid and won’t have Board specific allocations for a few months.
2. Local Update – ED Caraway reported that the Crisis Center and Supportive Housing project at Pine is moving along. She will be meeting with Joe Caruso to get the keys and thanked Joe for all he has done to help move the project forward. ED Caraway noted that the OhioMHAS capital grant project director will visit the site next week. Next, ED Caraway reported that renovations have started at Crossroads and should be completed within the next few months. Carol Holmes-Chambers provided an update on the HECC Community Survey. Carol called attention to the scannable flyer in the packet and asked members to complete and share the survey. ED Caraway announced that our new marketing consultant, Jeff Ondash, is meeting with staff to review projects. Lauren Thorp then asked that everyone like, follow and share the Board, ASAP and Suicide Prevention Coalition pages on Facebook.

3. Finance Report – Patricia Shepherd, CPA, reviewed the February 2023 unaudited Revenue and Expenditure Reports. Shepherd shared that the Stakeholder's Assistance Review (SAR) was near completion. Shepherd noted that the report in the packet is from February so the budget revisions recently approved will be reflected in the March packet. Shepherd then called attention to the Capital outlay section on page 2, noting that we increased this line for the renovations at Crossroads, which are about 30% complete. In March, there will be a separate line for the new 24/7 Crisis Center that will capture costs associated with this new project.

### **Committee Reports**

1. Addictions and Mental Health Program Committee – Virginia Cluse provided a brief overview of the meeting that took place on March 7, 2023 at 4:30pm. Deaths by suicide, the Suicide Prevention Coalition PSA contest, and the suicide prevention plan were discussed.
2. Budget and Finance Committee – Lance Grahn said there was no meeting.
3. Administrative Committee – Rachel Nader reported that there was no meeting.

### **Announcements/Community Partnerships/Information**

1. ED Caraway encouraged everyone to review the media pages in the Board packet.
2. Rachel Nader spoke briefly on the Mahoning Valley Eviction Summit that will take place on April 20, 2023 and invited everyone to attend.
3. Katie Cretella Spoke briefly about the Unmute the Uncomfortable event that will take place on May 4, 2023. Registration is open.

### **New Business**

1. Kevin Stringer made a motion to approve the February 2023 Revenue and Expenditure Report held subject to audit. Deborah Tominey seconded the motion, which passed unanimously.
2. Maria Placanica made a Motion to support the Coleman Health Services OhioMHAS Capital Grant renovation project for \$750,000 for renovations at 820 Pine Ave. SE in Warren, Ohio for a 24/7 Crisis Center and short-term supportive housing for women and children and to annually monitor the program and operations of the facility to ensure compliance. Lance Grahn seconded the motion, which passed unanimously.
3. Lance Grahn made a Motion to authorize the TCMHRB Executive Director and Associate Director to sign project documents for the Coleman Health Services OhioMHAS Capital Grant including the grant application, contract, 30-year forgivable mortgage and note. Rachel Nader seconded the motion, which passed unanimously.

### **Adjournment**

With no further business to conduct, the meeting was adjourned at 5:09 PM on a motion by David Spies, seconded by Carl Clark.

**Next Board Meeting – Aril 18, 2023 at 4:30 PM**

Virginia Cluse  
Virginia Cluse, President

Louise Kline  
Louise Kline, Secretary

April Caraway  
April J. Caraway, Executive Director

4-18-2023  
Date

